

ST MICHAEL'S
WEDDING
BLESSING

VIEWING THE CHURCH

Doors open for Sunday Service at 9.30am every Sunday, for a 10am start and you are welcome to come in and view the church before the service.

Alternative times can be arranged by calling the office on 9654 5120 between Monday to Friday, 9.00am to 5.00pm.

RESERVING THE CHURCH FOR YOUR BLESSING

It is important for you to reserve the church as early as possible to ensure that you obtain the date and time you require. Contact the church office and check availability. You can make a tentative booking for two weeks and the booking can be confirmed by completing the Blessing Booking Form and paying the deposit. The deposit itself is not refundable and will be applied to the balance of the wedding fees. The total balance must be paid at least ten working days before your wedding

(Please note is only available after 2.00pm, ceremony start time of 2.30pm at the earliest.)

The Blessing Booking Form must be returned to the office with your deposit to secure your date.

Please enquire at the office for the wedding fee and deposit required.

YOUR WEDDING FEE INCLUDES:

- Use of the Church facilities
- The Minister
- Rehearsal before the ceremony
- The Organist
- The Verger (to assist the Minister)
- Church flowers
- Ringing the bells (Carillion)
- Administration and Certificates

ON THE DAY

Your wedding rehearsal will start half an hour before your ceremony start time.

You have one hour from your ceremony booking time to carry out your wedding ceremony, including photography both in and outside the church.

PHOTOGRAPHS AND VIDEOS

Photographers and video cameras are allowed in the general seating area. It is important the mood and integrity of the service are not compromised.

Please ask your photographer and/or video producer to speak with the presiding Minister before the wedding service if they wish to stand anywhere else apart from the seating area.

Outdoor photography is permitted.

CHURCH FURNISHINGS

Please note church furnishings cannot be moved from their set places. Other items of furniture or other objects cannot be brought into the church.

CONFETTI

No confetti products, pot pourri, rose petals, rice, etc., are to be used inside the church. Confetti can be used outside the church. We ask that you refrain from using fake or plastic flowers petals for environmental concerns.

FLOWERS

The wedding fee includes two large flower arrangements in the church. Any additional arrangements can be organised for an extra fee. Please make enquire with the St Michael's administrative staff.

PARKING OF BRIDAL CARS

St Michael's has no jurisdiction over street parking in the CBD. It is the direct responsibility of the Melbourne City Council. Parking permits are applied through Melbourne City Council at:

Melbourne City Council
Permits and Approvals
Ph: 9658 9764

Address:

Permits Team
GPO Box 488
Melbourne Victoria 3001

Email: reservedparking@melbourne.vic.gov.au

Website: www.melbourne.vic.gov.au/parking-and-transport/parking/parking-permits

In person:

Melbourne Town Hall
Administration Building
120 Swanston Street, Melbourne
7.30am to 5pm, Monday to Friday (public holidays excluded).

Please note: Reserved parking permits cannot be issued on the spot



MORE INFORMATION

If you would like any other information regarding your wedding ceremony, please contact St Michael's administration on (03) 9654 5120 or email: office@stmichaels.org.au.

Office hours 9.00am - 5.00pm, Monday to Friday
Level 2, St Michael's Administration Building
St Michael's Place
120 Collins Street
Melbourne VIC 3000

ST MICHAEL'S UNITING CHURCH
120 COLLINS ST MELBOURNE - WWW.STMICHAELS.ORG.AU
PHONE: (03) 9654 5120 EMAIL: OFFICE@STMICHAELS.ORG.AU

ST MICHAEL'S WEDDING BLESSING BOOKING FORM

Wedding Date: _____ Ceremony Start Time: _____

Wedding Contact Name: _____ M: _____

_____ Email: _____

Name of Party 1: _____

Address of Party 1: _____

Contact Details*: M: _____ Other: _____

_____ Email: _____

Name of Party 2: _____

Address of Party 2: _____

Contact Details*: M: _____ Other: _____

_____ Email: _____

Extra Flowers Required: _____ Y / N / TBC (Please Circle)

Can we contact you after your wedding to use your photos for promotional purposes?: _____ Y / N / TBC (Please Circle)

*Please inform St Michael's Administration of any updates to address or contact information

The Wedding Booking Form should be submitted to St Michael's Administration along with the non-refundable deposit to secure your date and time.

Please contact the office on 9654 5120 to confirm payment options.

Once the form has been submitted, we will be in contact with you to confirm the booking and pass on further information in preparation for your wedding day.

ST MICHAEL'S UNITING CHURCH

120 COLLINS ST MELBOURNE - WWW.STMICHAELS.ORG.AU